

Application FAQs

As a potential Team member of Northland Community Health Center, you may have questions that pertain to the process of applying for a career with NCHC. Please review the following list of frequently asked questions which may help make the application process easier.

1. Can I type my information directly in the Application?

Yes, our online application will allow you to type your information directly onto the application. Once you complete the online application, you will be able to save the application on your computer and email or fax your application to us.

2. Do I have to print and sign my application?

No, you can electronically sign your application.

3. Do I need a resume and a list of references?

No. However, NCHC prefers that you submit a resume and list of references with your application.

4. Who do I submit my application and resume to?

You can submit your application and resume to Nadine Boe at nboe@northlandchc.org.

5. If I need help with the application process or have questions about the position I am applying for, whom do I contact?

You can contact Nadine Boe by email at nboe@northlandchc.org or by phone at 701-448-2054.

6. How will you know the geographical area where I am willing to work?

The application will ask which position you are interested in, please specify the clinic site.

7. How soon will I be contacted about my application?

You will be contacted within 5 days of submitting the application. We will send you an email stating the receipt of the application and let you know the dates of interviewing.

8. Can I submit another application if I have not been contacted?

Please contact nboe@northlandchc.org if you have not heard anything within 14 days.